



ST ALOYSIUS' COLLEGE

A Jesuit School for Boys • Founded 1879

EMPLOYMENT COLLECTION NOTICE

- (1) In applying for this position you will be providing St Aloysius' College with personal information. We can be contacted on the details above.
- (2) If you provide us with personal information, for example, your name and address or information contained on your resume, we will collect the information in order to assess your application.
- (3) You may seek access to your personal information that we hold about you. However, there may be occasions when access is denied. Such occasions would include where access would have an unreasonable impact on the privacy of others.
- (4) We will not disclose this information to a third party without your consent. We usually disclose this kind of information to the following types of organisations: the Australian Province of the Society of Jesus, other schools, State and Federal government departments, the Catholic Education Commission NSW, The Association of Independent Schools of NSW Ltd, our insurers and medical practitioners.
- (5) We are required to collect information regarding whether you are or have been the subject of an Apprehended Violence Order and certain criminal offences under Child Protection laws. We may also collect personal information about you in accordance with these laws.
- (6) We may store personal information in the "cloud", which may mean that it resides on servers which are situated outside Australia.
- (7) If you provide us with the personal information of others, we encourage you to inform them that you are disclosing that information to us and why, that they can access that information if they wish and that we do not usually disclose the information to third parties.

July 2018

