



ST ALOYSIUS' COLLEGE

A Jesuit School for Boys • Founded 1879

APPLICATION FOR ENROLMENT

Student Details

Proposed Year of entry	Year 3 <input type="checkbox"/>	Year 5 <input type="checkbox"/>	Year 7 <input type="checkbox"/>	In the Year 20 _____
Surname:				
Given Names:				
Date of Birth: ____/____/____	Country of Birth:	Religion		

(if applicant is not born in Australia, the boy must be an Australian citizen or permanent Australian resident)

Are the family permanent residents of Australia?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is a brother an applicant, student or past student at St Aloysius' College?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
(If yes, please provide details)		

Family Details

Parent/Guardian 1			Parent/Guardian 2		
Title:			Title:		
Surname:			Surname:		
Given Name:			Given Name:		
Home Address:	Street:		Home Address:	Street:	
	Suburb	Postcode		Suburb:	Postcode
Mailing Address:	Street:		Mailing Address:	Street:	
	Suburb	Postcode		Suburb:	Postcode
Email address:			Email Address:		
Home Phone:	Mobile Phone		Home Phone:	Mobile Phone	

If addresses differ, boy primarily lives with (Parent/Guardian 1 or Parent Guardian 2):		
Is the father an Old Boy of St Aloysius' College?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
(If yes, please provide details)	Year Left: 19 _____	Last Year Level (3-12) _____

By signing this document, I/we agree to the Admission Conditions & Practice and the Privacy Collection Notice and declare that the information provided is true and correct.

Signature of Parent/Guardian 1: _____

Date: _____

Signature of Parent/Guardian 2: _____

Date: _____

This application must be signed by both Parents/Guardians.

Two copies of this form are supplied – one for the College's records and the other for the Parent/Guardian.

Parent's/Guardian's responsibility to advise the College of any change of address, telephone number, etc.

We stress that this is an application form only and should not be construed as, in any way, a guarantee of ultimate acceptance of your son as a student of St Aloysius' College.

Please turn over for ADMISSION CONDITIONS AND PRACTICE AND PRIVACY COLLECTION NOTICE.

This form, together with the Application Fee of \$300.00 GST included, should be forwarded to the College, marked to the attention of the Registrar at the above address. Cheques should be made payable to "St Aloysius' College Ltd". Application may only be made for one intake year at a time. Applications are only valid in respect of the proposed year of entry. If unsuccessful for any particular year, applicants may apply for a later year of entry, pay a reduced application fee of \$250 and sit another entrance examination.

The Application Fee is non-refundable.

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St Aloysius' College • ABN 46 621 313 264



ENROLMENT CONDITIONS AND PRACTICE

College Philosophy

St Aloysius' College (College) is a Catholic school conducted by St Aloysius' College Ltd (ABN 46 621 313 264). It aims to complement the Christian values and Church attendance practised in the student's home. If the home does not rate these values highly, the student will be at best confused, and sometimes resentful, at this dissonance between home and school. A signed clergy reference is therefore required at the time of the entrance examination.

We believe that discipline has an important part to play in the personal formation of the boy. Apart from the discipline of study and of application to extra-curricular activities, the rules and standards of the College are intended to have a formative function. We invite the boys to accept the discipline of the College in a spirit of willing co-operation, intended for the benefit of the boy. We would wish each boy in the College to be a strong character, self-disciplined, unselfish and clear sighted.

Enrolment Procedures

Year 5 is the main intake year, with smaller intakes in Years 3, 7 and 11. Students are also admitted into other Years if vacancies occur. If application is made for a particular year of entry, and if you wish to change that year of entry, please notify the Registrar in writing. Application may only be made for one intake year at a time. Applications are only valid in respect of the proposed year of entry. If unsuccessful for any particular year, applicants may apply for a later year of entry, pay a reduced application fee of \$250 and sit another entrance examination.

All students must sit for an entrance examination, which comprises several short tests in English, Mathematics and reasoning. These examinations normally take place in February of the year prior to entry and two years prior to entry for Year 7. Within the context of a formation in the Christian humanist tradition, the College seeks to prepare boys for tertiary education. Therefore the entrance examinations are designed to select boys who are capable of attaining this level. The College curriculum is styled to suit boys with such scholastic ability.

You will be notified as to the exact date of the examination before the close of January. Should you receive no correspondence by that time please contact the College without delay.

At the discretion of the College, applicants and their parents may be required to attend an interview.

In addition to the academic ability of the boy, the selection policy of the College takes into account:

- i the faith tradition of the boy and his family;
- ii signs of a congruence of family values with those professed by the College as expressed in the College Prospectus;
- iii the family ties which the student has with the College.

The College will not normally enter into negotiations with respect to admission. The acceptance of an application and enrolment decisions are at the discretion of the College.

Should your son be accepted into the College a **non-refundable** Acceptance Fee will become payable to secure a place. This place cannot be deferred to another year. See current fee schedule as an indication: fees charged vary from year to year.

As St Aloysius' College is not an overseas student school, only applicants who are permanent residents of Australia, or whose families have a current Australian working visa are eligible to apply for admission to the College. In the latter case, a certified photocopy of visa must be submitted. Non-Permanent Resident students who hold a temporary visa of any class must, either personally or through their parent/guardian, ensure that the College is always in possession of a copy of each student's current visa. The student and/or their parent /guardian must advise the Registrar immediately if their visa status changes and/or if the student is granted a Bridging visa at any time during the student's enrolment. The holding of a Bridging visa may alter the status of the student's enrolment resulting in, amongst other consequences, a significant increase in school fees payable.

Summary of Conditions of Enrolment

Below is a summary of some of the College's current Conditions of Enrolment. A full copy of the College's Conditions of Enrolment is available on the College's website or at the College Office.

Length of Stay: We expect that applicants, if accepted, will continue at the College to complete their secondary studies unless unforeseen circumstances occur or it becomes clear that the student is not benefiting from what the College has to offer. We understand that, with due notice, the parents have the right to remove their son from the College at any stage.

Continuing Enrolment: The continuing enrolment of a student is conditional upon, amongst other things, his maintaining academic standards set by the College. If the College forms the view that the student is not meeting those standards, it may terminate his enrolment.

Further Rights of the College to Exclude a Student: The Principal may in his or her absolute discretion temporarily or permanently exclude the student for: breaches of rules or discipline; behaviour prejudicial to the welfare of the College, its staff or students; or where parents have failed to comply with the Conditions of Enrolment. Where the student is permanently excluded, the enrolment is terminated.

Fees: School fees and charges are due and payable within twenty-one (21) days of the date appearing on the account. When parents enrol their son at the College there is a commitment to pay school fees and charges on time. Administration charges will be imposed on unpaid tuition fees from the date of the account on any amount outstanding after twenty-one (21) days. It is the responsibility of Parents or Guardians to ensure that remittances are made in good time to avoid the imposition of administration charges. The administration charge for overdue accounts may vary from year to year. Parents are required to give the College no less than one term's notice in writing of withdrawal of a student, otherwise a full term's fees shall be charged. Parents who are unable to meet their financial obligations are encouraged to speak to the Rector, Principal or Director of Finance in confidence about their circumstances as soon as possible. If Parents or Guardians find themselves in need due to unforeseen circumstances, they should discuss a payment plan (e.g. a request for debt deferral or for financial assistance) with the Director of Finance, Principal or Rector. Where an account of fees and charges remains outstanding, the College is unlikely to enrol further siblings and reserves the right to terminate the enrolment of the student.

Co-Curricular Activities: It is a policy of the College that students participate in the sporting activities offered in all four terms. In some circumstances, for example if a particular sport is oversubscribed, a student may be required to participate in sporting activities not chosen by him. If your child has an illness, injury or other disability which prevents him from taking part in a particular sport, or that makes him particularly susceptible to injury, parents must advise the College.

In addition to a range of sports, there are a variety of activities such as. music, drama, debating, chess, computers, cadets and the like, in which students are encouraged to take part. The College takes seriously the formation of the whole person.

Changes Made to Curriculum and Co-Curricular Activities: The College reserves the right to amend its academic and other programmes, including co-curricular activities, at any time and without notice to parents. This may include the discontinuance of teaching subjects, co-curricular activities and other programmes.

The College reserves the right to change the Enrolment Conditions and Practice and Conditions of Enrolment at its discretion.

PRIVACY COLLECTION NOTICE

1. St Aloysius' College Ltd (ACN 621 313 264), trading as St Aloysius' College (College) collects personal information, including sensitive information, about students and parents or guardians before and during the course of the student's enrolment at the College. This may be in writing or during the course of conversations. The primary purpose of collecting this information is to enable the College to meet its educational and administrative requirements and to enable the student to take part in all activities of the College.
2. In some circumstances the College may be provided with personal information about a student from a third party, for example a report provided by a medical professional or a reference from another College or School.
3. Some of the information we collect is to satisfy the College's legal obligations, particularly to enable the College to discharge its duty of care.
4. Certain laws governing or relating to the operation of schools require certain information to be collected and disclosed. These include relevant Education Acts, and Public Health and Child Protection laws.
5. Health information about students is sensitive information within the terms of the Australian Privacy Principles (APPs) under the *Privacy Act 1988* (Cth). We may ask you to provide medical reports about students from time to time.
6. If we do not obtain the information referred to above we may not be able to enrol or continue the enrolment of the student.
7. The College may disclose personal and sensitive information to others for administrative, educational and support purposes. This may include disclosures to:
 - College service providers such as the parish, school governing bodies and other dioceses;
 - third party service providers that provide educational support services to schools and school systems such as the Association of Independent Schools of NSW;
 - another school to facilitate the transfer of a student to another school;
 - government departments (including for policy and funding purposes);
 - medical practitioners, and people providing educational, support and health services to the College, including specialist visiting teachers, sports coaches, volunteers and counsellors;
 - providers of learning and assessment tools;
 - assessment and educational authorities, including the Australian Curriculum Assessment and Reporting Authority (ACARA) and NAPLAN Test Administration Authorities (who will disclose to the entity that manages the online platform for NAPLAN)
 - anyone you authorise the College to disclose information to; and
 - anyone to whom we are required or authorised to disclose the information by law, including child protection laws.
8. Personal information of students is regularly disclosed to their parents or guardians.
9. The College also uses 'Google Apps for Education' (GAPE) including Gmail. Through the use of these services, personal information of students, parents or guardians may be transferred, stored and processed by Google in the United States, or any other country Google uses to provide these services. College personnel and their service providers may have the ability to access, monitor, use or disclose emails, communications (e.g. instant messaging), documents and associated administrative data for the purposes of administering the system and ensuring its proper use.
10. Where personal information is held by GAPE it will be limited and may include:
 - Name
 - Email Address
 - Student Date of BirthPersonal information held by GAPE will be stored in accordance with the APPs.
11. The College may store personal information in the "cloud" which may mean that it resides on servers which are situated outside Australia.
12. Other than as described in paragraph 9 above, the College does not currently disclose personal information to recipients located outside Australia.
13. The College's Privacy Policy is accessible via the College's website or from the College office. The policy sets out how parents, guardians or students may seek to access and correct personal information collected about them or their child. However, there may be occasions when access is denied. Such occasions would include where access would have an unreasonable impact on the privacy of others, where access may result in a breach of the College's duty of care to the student, or where students have provided information in confidence.
14. The College's Privacy Policy also sets out how parents, guardians and students may complain about a breach of privacy and how the complaint will be handled.
15. The College may engage in fundraising activities. Information received from you may be used to make an appeal to you. It may also be disclosed to organisations that assist in the College's fundraising activities solely for that purpose. We will not disclose your personal information to third parties for their own marketing purposes without your consent.
16. On occasions, information such as academic and sporting achievements, student activities and similar news is published in College newsletters, magazines, yearbooks, newspapers on our intranet and on our website. This may include photographs and videos of student activities such as sporting events, College camps and College excursions. The College will obtain permission from the student's parent or guardian (and from the student if appropriate) if we would like to include such photographs or videos or other identifying material in our promotional material or otherwise make the material available to the public such as on the internet.
17. We may include your contact details in a class list and College directory. If you do not agree to this you must advise us now by contacting the Registrar.
18. If you provide the College with the personal information of others, such as doctors or emergency contacts we encourage you to inform them that you are disclosing that information to the College and why, that they can access that information if they wish and that the College does not usually disclose the information to third parties